



## MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

**TO: MAYOR AND TOWN COUNCIL**  
**FROM: ADDISON CANINO, ASSISTANT PUBLIC WORKS DIRECTOR**  
**RE: REVOCABLE LICENSE AGREEMENT 116 GALENA STREET**  
**DATE: OCTOBER 25, 2022**

### **Summary and Background:**

To seek the approval of the proposed revocable license agreement regarding the usage of the Town's right-of-way on Galena Street, in relation to the property at 116 Galena Street (Lots 20-21, Block 2, King Solomon Addition to Frisco Townsite). This agreement would be between the Town of Frisco and the Huckleberry Hollow Townhomes Association of Wheat Ridge, CO.

### **Analysis:**

Town staff met on site with the developer to discuss the exterior of the development and ensure that it was constructed in accordance with their submitted and approved construction drawings. A drainage facility that was to be constructed on the northeast side of the structure, was relocated in the Town's right-of-way, adjacent to Galena Street, without Town staff being made aware of the design change. This relocation can be attributed to Xcel Energy's need in that same location to set a new transformer for the development, and the developer readily admitted to the discrepancy between construction drawings and what built. After discussions between Public Works staff and the developer, it was deemed that this location was suitable, and no major relocation needed to be made.

### **Financial Impact:**

This license agreement holds no financial impact to the Town of Frisco.

### **Alignment with Strategic Plan:**

The proposed license agreement falls under Quality Core Services, as Town staff weighed the options of removal and replacement on the property but came to the decision that it is best left in its current location to assist with street drainage, in addition to it servicing the development itself.

### **Environmental Sustainability:**

While this drainage facility, that was originally meant to serve just the structure, will now serve to eliminate some of the pooling/ponding in the area, which will help preserve to the longevity of the roadway and the shoulder.

**Staff Recommendation:**

It is the recommendation of Town staff, that Council review and approve the proposed revocable license agreement regarding the construction of a drainage facility in the Town's right-of-way.

**Reviews and Approvals:**

Tom Fisher, Town Manager  
Leslie Edwards, Finance Director  
Jeff Goble, Public Works Director

**Attachments:**

Exhibit A – Property Overview  
Exhibit B – License Agreement